

Code of Conduct for Remote Learning



This code of conduct outlines what we expect of pupils and parents/carers during remote learning.

Much of this echoes our expectations of pupils in lessons when in school and all of it is designed to help pupils gain the most benefit from online learning.

Parents/Carers must read the following information and then complete the form below to confirm they agree to this code of conduct. St Anthony's will not be held responsible for any incidents that occur if the code of conduct has not been followed.

- Myself and my parents/carers, will check my Dojo regularly to keep track of online sessions and learning.
- I understand that my teacher will only be available between 8:45am to 3:15pm
- I will only use Dojo and Microsoft Teams as directed by the teacher and will only upload material that is related to my learning.
- I understand that **my parent/carer** is responsible for my Teams email and login details.
- I will not use my Teams login details to communicate with anyone other than my class teacher and ONLY when directed to do so by my teacher during live sessions.
- I will not use my Teams email to create groups, initiate calls or initiate meetings and will end Teams sessions when the teacher tells me to do so.
- During any live sessions, my parent/carer must be present in the room or in the next room with the door open so they can see and hear everything that is happening during the live session.
- My parent/ carer will be mindful not to speak loudly and to conduct themselves appropriately when I am doing my online learning.
- I will not take photos of my screen or record online interactions in any way (including Dojo and Teams).
- I will make sure that my communication in the online learning environment (Dojo, Purple Mash and Teams) is always supportive of my learning and the learning and wellbeing of others.

- If taking part in a live sessions I will make sure that...
 - my environment is quiet and free from distractions
the background (and foreground) is appropriate and as neutral as possible (please be mindful of what is visible behind you/in front of you)
 - I am appropriately dressed
 - I remain attentive
 - I do not eat
 - I communicate in a courteous way at all times to both teachers and fellow pupils

Remember what we always say about social media, when you type something, 'it's always there and you can't take it back'. So be careful of what you say and write on ALL of our online learning platforms.

Parent/ Carer name: _____

Signed: _____ **Date** _____

Pupil name: _____

Signed: _____ **Date** _____

Please ensure that this signed agreement is returned either to the class teacher or reception staff by **Monday 30th November**.

Thank you